



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

**REQUEST FOR QUOTATION**

**CLEANING EQUIPMENT AND SUPPLIES (BAO)**

**Purchase Request No. 2024-01-0082, 2024-01-0103 & 2024-01-0110**

**Approved Budget for the Contract: ₱ 189,030.00**

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Cleaning Equipment and Supplies (BAO)** to apply the sum of **One Hundred Eighty-Nine Thousand and Thirty Sixty Pesos Only (₱ 189,030.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:


Qty.	Unit	ITEM/S DESCRIPTION
		Hotel and Café
6	pcs	Broom, Soft (Tambo)
6	pcs	Broom
12	kg	Laundry Powder, 1kg
12	g	Disinfectant Spray, 400g
5	pcs	Glass Cleaner 500ml
4	pcs	Dust Pan, non-grid plastic w/ detachable handle
4	g	Furniture Polisher, 250g (330ml)
4	ml	Insecticide, 600ml
2	pcs	Tornado Mop
8	pcs	Tornado Mop Refill
12	pcs	Scouring Pad
24	roll	Trash Bag, Size XXL (10's per roll)
24	roll	Trash Bag, Size SMALL (10's per roll)
2	pcs	Toilet Brush
2	pcs	Utility Pail
12	pairs	Rubber Gloves
24	gal	Bleach Chlorine (1 gal.)
12	bot	Liquid Handsoap 500ml
12	gal	Dishwashing Liquid (1 gal.)
20	pcs	Sponge w/o foam
22	pcs	Bath Matt Towel
12	pack	Bath Tissue (48pcs, per pack)
400	sets	Hotel Amenities (toothpaste, tooth brush & soap)
12	pcs	Room Linen Spray 500ml
		General Services
4	pcs	Broom
4	pcs	Broom Stick
12	pack	Powder Cleanser
8	bot	Disinfectant Spray
4	pcs	Dust Pan

4	pcs	Floor Map
5	pcs	Cotton Rag
10	roll	Trash Bag
2	bot	Furniture Cleaner
5	pcs	Floor Mat
4	pcs	Window Cleaner
		Rentals
14	kls	Detergent Powder
6	pcs	Broom
6	pcs	Broom Stick
6	pcs	Brush
4	pcs	Tornado Mop
12	bar	Detergent Bar
24	bot	Multi-Purpose Cleaner
5	pcs	Door Knob
12	pcs	Doormat
5	bot	Fabric Conditioner
12	pcs	Table Rag
6	pcs	Toilet Brush
24	roll	Trash Bag (XXL)
2	pcs	Trash Can
12	bot	Bleach

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprocedurement2021@gmail.com](mailto:slsuprocedurement2021@gmail.com)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**MARIDEL C. ZABELLA**  
Head, Procurement Office  
Southern Luzon State University  
Lucban, Quezon  
Tel. No.: (042)540-6519



**Republic of the Philippines**  
**SOUTHERN LUZON STATE UNIVERSITY**  
 Lucban, Quezon

**REQUEST FOR QUOTATION**

<b>Office/End-User:</b>	<b>BAO</b>	<b>Date:</b>	
<b>COMPANY NAME:</b>		<b>PR No.:</b>	<b>2024-01-0082, 2024-01-0103, 2024-01-110</b>
<b>ADDRESS :</b>		<b>TIN No.:</b>	
<b>TEL. NO./FAX NO. :</b>			

Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than \_\_\_\_\_ of \_\_\_\_\_ in the return envelope attached herewith to the Procurement office.

**TERMS and CONDITIONS**

1. All entries must be typewritten or legibility written.
2. Delivery period within \_\_\_\_\_ upon conforme of the approved Purchase Order (P.O).  
Administrative penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for Supplies & Materials;  
(1) one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Suppliers required to submit updated documents yearly such as G-EPS Registration, Certificate of Tax, Mayor's Permit, DTI, Bank Name/Account and Branch for evaluation of the Procurement Office upon submission of the quotation.
6. Bidders shall submit complete specifications showing products certification, if applicable.
7. Please indicate the brand for each items being offered.
8. The Approved budget ceiling for this procurement is PHP 189,030.00.

**MARIDEL C. ZABELLA**  
 Head, Procurement Office

Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost
			Hotel and Café		
	6	pcs	Broom, Soft (Tambo)		
	6	pcs	Broom		
	12	kg	Laundry Powder, 1kg		
	12	g	Disinfectant Spray, 400g		
	5	pcs	Glass Cleaner 500ml		
	4	pcs	Dust Pan, non-grid plastic w/ detachable handle		
	4	g	Furniture Polisher, 250g (330ml)		
	4	ml	Insecticide, 600ml		
	2	pcs	Tornado Mop		
	8	pcs	Tornado Mop Refill		
	12	pcs	Scouring Pad		
	24	roll	Trash Bag, Size XXL (10's per roll)		
	24	roll	Trash Bag, Size SMALL (10's per roll)		
	2	pcs	Toilet Brush		
	2	pcs	Utility Pail		
	12	pairs	Rubber Gloves		
	24	gal	Bleach Chlorine (1 gal.)		
	12	bot	Liquid Handsoap 500ml		
	12	gal	Dishwashing Liquid (1 gal.)		
	20	pcs	Sponge w/o foam		
	22	pcs	Bath Matt Towel		
	12	pack	Bath Tissue (48pcs, per pack)		
	400	sets	Hotel Amenities (toothpaste, tooth brush & soap)		
	12	pcs	Room Linen Spray 500ml		
PAGE 1 OF 3					

<b>Source of Fund:</b>	<b>Warranty:</b>
<b>Delivery Period:</b>	<b>Price Validity:</b>
<i>After having carefully read &amp; accepted your General Conditions, We quote you on the item(s) at prices note above. If the space of provided on the Delivery Period, Warranty &amp; Price Validity are left blank, it means that I concur w/ the Terms &amp; Conditions specified by SLSU Procurement Office.</i>	

\_\_\_\_\_  
 Printed Name/Signature/Date





**Republic of the Philippines**  
**SOUTHERN LUZON STATE UNIVERSITY**  
 Lucban, Quezon

**REQUEST FOR QUOTATION**

<b>Office/End-User:</b>	<b>BAO</b>	<b>Date:</b>	
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8. The Approved budget celling for this procurement is PHP 189,030.00.

**MARIDEL C. ZABELLA**  
 Head, Procurement Office

Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost
			Rentals		
	14	cls	Detergent Powder		
	6	pcs	Broom		
	6	pcs	Broom Stick		
	6	pcs	Brush		
	4	pcs	Tornado Mop		
	12	bar	Detergent Bar		
	24	bot	Multi Purpose Cleaner		
	5	pcs	Door Knob		
	12	pcs	Doormat		
	5	bot	Fabric Conditioner		
	12	pcs	Table Rag		
	6	pcs	Toilet Brush		
	24	roll	Trash Bag (XXL)		
	2	pcs	Trash Can		
	12	bot	Bleach		
PAGE 3 OF 3					

<b>Source of Fund:</b>	<b>Warranty:</b>
<b>Delivery Period:</b>	<b>Price Validity:</b>
<i>After having carefully read &amp; accepted your General Conditions, We quote you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty &amp; Price Validity are left blank, it means that I concur w/ the Terms &amp; Conditions specified by SLSU Procurement Office.</i>	

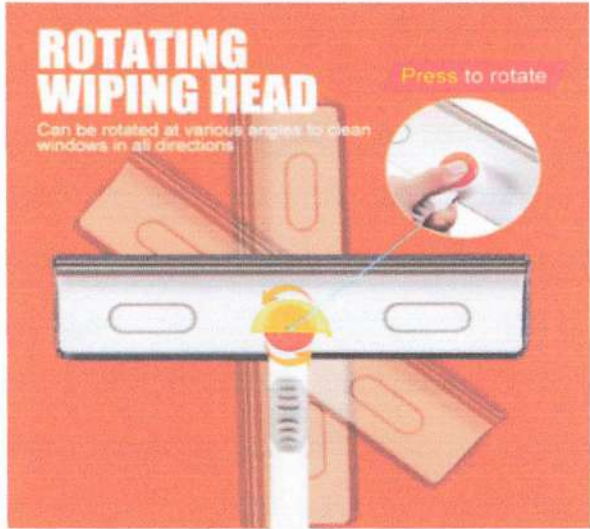
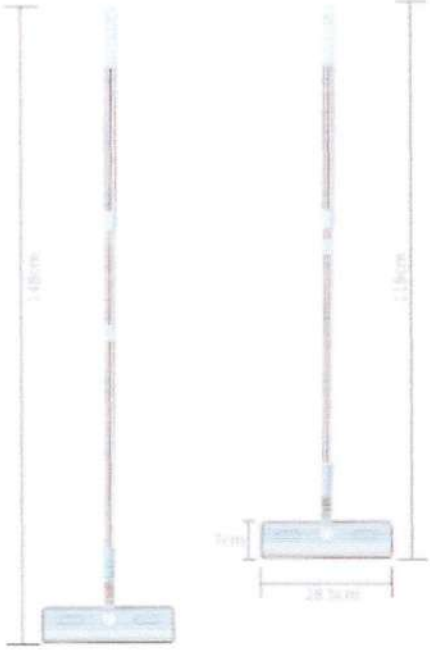
\_\_\_\_\_  
 Printed Name/Signature/Date



RUBBER GLOVES SIZE LARGE



bath mat



WINDOW CLEANER





Large Outdoor Household Garbage Can With Cover Outdoor 30/50 L...

X

Plastic Heavy Duty Plastic Trash Bin 20L 30L 50L 80L 100L with Step Foot Pedal Kitchen  
Garbage Trash Can Restroom Waste Bin Pedal trash bin Bathroom Dust Bin Recycling Bin ...

Plastic Wheeled Pedal Outdoor

[View product details](#)

**P458.00**

Luzon Philippines

Free delivery

TRASH CAN






# TRASH BAG ROLLS



TRASH BAG XXL





# PURCHASE REQUEST FOR SLSU HOTEL FOR 2024







## UTILITY EXPENSE/HOUSEKEEPING SUPPLIES

ITEM	QTY	SPECIFICATIONS	PICTURE
Broom, Soft (Tambo)	6	Metal handle Lightweight	
BroomStick	6	Natural Handmade Eco-friendly	
Laundry Detergent Powder, 1kg	12	1kg powdered soap, all purpose	
Disinfectant Spray, 400g	12	Disinfectant spray	
Glass Cleaner	5	500ml concentrated glass cleaner	

## PURCHASE REQUEST FOR SLSU HOTEL FOR 2024

### UTILITY EXPENSE/HOUSEKEEPING SUPPLIES

ITEM	QTY	SPECIFICATIONS	PICTURE
Broom, Soft (Tambo)	6	Metal handle Lightweight	
BroomStick	6	Natural Handmade Eco-friendly	
Laundry Detergent Powder, 1kg	12	1kg powdered soap, all purpose	
Disinfectant Spray, 400g	12	Disinfectant spray	
Glass Cleaner	5	500ml concentrated glass cleaner	

Dust pan, non-grid plastic with detachable handle	4	Made of plastic lightweight	
Furniture Polisher, 250g	4	Pledge Surface Spray, 250g	
Insecticide, 600ml	4	1 bottle insect killer, 600ml	
Tornado Mop	2	360' mop with bucket	
Tornado Mop Refill	8	White	
Scouring Pad (Heavy Duty)	12	Scotch Brite Regular Scouring Pad 3M 95x150x8 mm	
Trash Bag, size XXL (10's per roll)	24	XXL black trash bag	